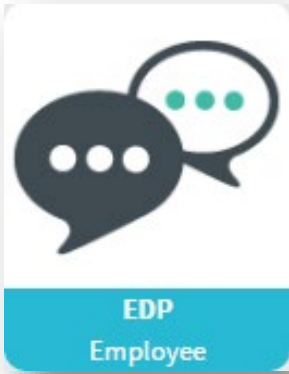


Generating EDP statistics - overall



Custom statistics
Create statistics download by teams or departments

Help and introduction ?

What level do you want statistics for?

Team Department

Department overview
Status and statistics for each team (resume completed / sheets submitted / sheets distributed / employees)

Help and introduction ?

Management Team	(2/3/4/5)	17	17	17	
Education Team	(0/0/0/3)	17			
Workshop	(0/0/0/2)	17			

1. Here you can get an overview of all teams in the department in which you are manager:
 - Green arrows: here you can see the progress of the EDP interviews in the individual team.
 - Red arrow: Here you can generate a current statistic for the individual team.

Custom statistics
Create statistics download by teams or departments

Help and introduction ?

What level do you want statistics for?

Team Department

2. Select whether it should be on the team or department level.

Custom statistics

Create statistics download by teams or departments

Help and introduction i

What level do you want statistics for?

Team
 Department

Teams

Pick at least one team from the list

Years to include in the report

2018
 2017
 2016
 2015
 2014

Leave all boxes unchecked to use the latest rounds. If you choose several years, the answers of the selected team are added together to one result

Number of rounds to include for each team (only if one year is selected)

1
 2
 3

Only include the following questions. search for a question and click on it to select it

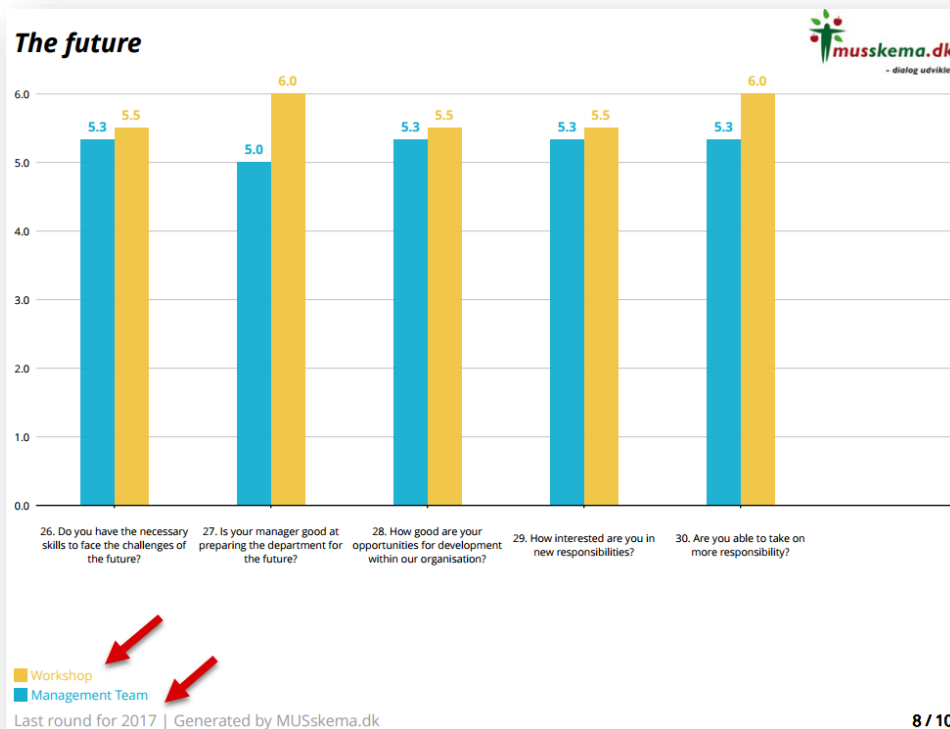
Include additional average

📄 Generate XLSX

📄 Generate PDF

3. Here you have more options:

- Select Team or department
- You can choose more at a time
- Select which year it should be - or it should be for the most recent rounds. You can go three years back.
- Select the desired questions (green arrow), if everyone is to be included, do not choose something here.
- Select whether the entire company's average should with or not.
- Choose whether it should be a PDF or an Excel file (CSV). Note if there are less than 5 in a team, the law states that you cannot download a CSV file for this team.



4. The PDF report shows the teams and departments beside each other with each their own color.

Distribution of scores

	1	2	3	4	5	6
1. Do you like your job?	0	0	0	2	2	1
2. Do you feel well equipped to do your job?	0	0	0	0	3	2
3. Are your tasks challenging enough?	0	0	1	0	2	2
4. How would you rate the quality of your work?	0	0	0	1	2	2
5. How good is your working relationship with your first line manager?	0	0	0	2	0	3

5. The last pages in the PDF show a distributional chart of how many has scored the various values. Blue arrow shows the scores from 1-6. Green arrow shows how many has scored below the different values: 2 have scored 5 – one has scored 6 in the first question.